



# AGENDA

## COUNCIL MEETING

**TUESDAY, 24TH OCTOBER, 2023 – 5.30 PM**

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Members of the Council are summoned to a meeting of the Babergh District Council at King Edmund Chamber, Endeavour House, 8 Russell Road, Ipswich on Tuesday, 24th October, 2023 at 5.30 pm.

For those wishing to attend, there will be time for reflections 5 minutes prior to the commencement of the Council meeting.

Arthur Charvonja  
Chief Executive

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<b>BABERGH COUNCIL</b>	
<b>DATE:</b>	<b>TUESDAY, 24 OCTOBER 2023 5.30 PM</b>
<b>VENUE:</b>	<b>KING EDMUND CHAMBER, ENDEAVOUR HOUSE, 8 RUSSELL ROAD, IPSWICH</b>

This meeting will be broadcast live to Youtube and will be capable of repeated viewing. The entirety of the meeting will be filmed except for confidential or exempt items. If you attend the meeting in person you will be deemed to have consented to being filmed and that the images and sound recordings could be used for webcasting/ training purposes.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

**PART 1  
MATTERS TO BE CONSIDERED WITH THE PRESS AND PUBLIC PRESENT**

- |  | <u>Page(s)</u> |
|--|----------------|
| <b>1 APOLOGIES FOR ABSENCE</b>   |                |
| To receive apologies for absence.  |                |
| <b>2 DECLARATION OF INTERESTS BY COUNCILLORS</b>   |                |
| <b>3 BC/23/18 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 19 SEPTEMBER 2023</b>  | 7 - 18         |
| <b>4 BC/23/19 ANNOUNCEMENTS FROM THE CHAIRMAN AND LEADER</b>   | 19 - 20        |
| In addition to any announcements made at the meeting, please see Paper BC/23/19 attached, detailing events attended by the Chairman and Vice-Chairman.   |                |
| <b>5 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULES</b>   |                |
| In accordance with Council Procedure Rule No. 11, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.                                   |                |
| <b>6 QUESTIONS BY THE PUBLIC IN ACCORDANCE WITH COUNCIL PROCEDURE RULES</b>  |                |
| The Chairman of the Council to answer any questions by the public of which notice has been given no later than midday three clear working days before the day of the meeting in accordance with Council Procedure Rule No. 12. |                |

7	<b>QUESTIONS BY COUNCILLORS IN ACCORDANCE WITH COUNCIL PROCEDURE RULES</b>	
	The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Portfolio Holders to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rule No. 13.	
8	<b>BC/23/20 OVERVIEW AND SCRUTINY COMMITTEE REPORT</b>	21 - 30
	Chairman of Overview and Scrutiny Committee	
9	<b>BC/23/21 COMMUNITY GOVERNANCE REVIEWS 2022/23</b>	31 - 34
	Community Governance Review Working Group	
10	<b>BC/23/22 CHANGES TO THE CONSTITUTION</b>	35 - 58
	Constitution Working Group	
11	<b>BC/23/23 DRAFT TIMETABLE OF MEETINGS 2024/25</b>	59 - 62
	Leader of the Council	
12	<b>BC/23/24 APPOINTMENT OF INTERIM MONITORING OFFICER</b>	63 - 64
	Chief Executive	
13	<b>COUNCILLOR APPOINTMENTS</b>	
14	<b>MOTIONS ON NOTICE</b>	

### **Date and Time of next meeting**

The next meeting is scheduled for Tuesday, 21 November 2023 at 5.30 pm.

### **Webcasting/ Live Streaming**

The Webcast of the meeting will be available to view on the Councils YouTube page:  
[https://www.youtube.com/channel/UCSWf\\_0D13zmegAf5Qv\\_aZSg](https://www.youtube.com/channel/UCSWf_0D13zmegAf5Qv_aZSg)

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact the Committee Officer, Committee Services on: 01473 296472 or Email: [Committees@baberghmidsuffolk.gov.uk](mailto:Committees@baberghmidsuffolk.gov.uk)

## **Introduction to Public Meetings**

Babergh/Mid Suffolk District Councils are committed to Open Government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

### **Domestic Arrangements:**

- Toilets are situated opposite the meeting room.
- Cold water is also available outside opposite the room.
- Please switch off all mobile phones or turn them to silent.

### **Evacuating the building in an emergency: Information for Visitors:**

If you hear the alarm:

1. Leave the building immediately via a Fire Exit and make your way to the Assembly Point (Ipswich Town Football Ground).
2. Follow the signs directing you to the Fire Exits at each end of the floor.
3. Do not enter the Atrium (Ground Floor area and walkways). If you are in the Atrium at the time of the Alarm, follow the signs to the nearest Fire Exit.
4. Use the stairs, not the lifts.
5. Do not re-enter the building until told it is safe to do so.